



SCHULZ MUSEUM CAMP INFORMATION

Thank you for enrolling in camps at the Charles M. Schulz Museum! The following information will help you prepare for the upcoming experience. Additional specific details for **Camp Freeze** and **LEGO Animation** camps are highlighted.

- Camps are designed for kids already in, or entering in the fall, the grade levels listed. Pre-K camps are designed for children ages 3–5 who can use the bathroom independently.
- No prior experience is necessary for any camps. Advanced or number designations are only to distinguish age groups for camps and do not mean that previous experience is needed.

DROP-OFF AND PICK-UP:

- Please come to the Museum front lobby for drop off and pick up.
- Camps are held in the Museum's Othmar Hall classrooms which are only accessible through the Museum's front entrance/lobby.
- Parents must check in their child with a Museum employee before leaving.
- **The Museum's front doors will be locked between 9:20 am and 11:00 am on weekdays.** *If you cannot arrive before 9:20 am for a 9:00 am class, or need to pick up your camper before 11:00 am, please make special arrangements by calling us at (707) 284-1272.*
- Children must be checked out and picked up inside the Othmar Hall classrooms.

WHAT TO BRING:

- **Send your child with a snack every day of camp.**
- **Send a lunch if they are here for more than four hours of camp in one day.** The Museum does NOT provide food but will allow time for snack and lunch breaks. Please include all utensils your child will need.
- **Camp Freeze** enrollees:
 - Please make sure your child has long socks and long pants. Children cannot skate without long socks. We also recommend gloves, warm jackets, and a helmet.
 - Children will have time to change into and out of skating clothes.
 - **Please do NOT send your child with money for the Warm Puppy Café, gift shop, or vending machines.** We find that children who bring money spend more time in the Café than learning to ice skate, which defeats the goal of this special camp.

CAMP ACTIVITIES:

- Please consider applying sunscreen before class.
- **Wear clothes that can get messy and dirty.** Schulz Museum classes are hands-on and often involve paint, glue, and crafts that will get on your child's clothes.
- **Please leave electronic devices at home.** The Museum provides all materials and iPads needed for its classes. We have telephones in both classrooms in the event a camper needs to call home. Personal electronic devices are distracting to the campers trying to engage in camp activities. Campers who bring electronic devices will be asked to put them away and keep them in their backpacks.
- Children attending programs at the Museum are often exposed to the entire Schulz complex. Most programs and camps include experiences outside of the classroom, such as visits to the Museum, outdoor games, and walks and hikes around the surrounding area. Children will be supervised on all of these excursions.
- **Camp Freeze** enrollees:
 - Children will be ice skating from 12:30–2:00 pm on the day of the camp. In the summer, they will skate Monday–Thursday. Parents are welcome to join us for ice skating, but will need to pay the ice arena directly for ice time and skate rental.
- **LEGO Animation** enrollees:
 - All final movie projects will be uploaded to the Museum's Education Dept. YouTube channel within a week of the end of class. You should be able to view, share, and download your child's work from YouTube at [this link](#).
 - We provide LEGOs to use during this camp. If your child must bring their own LEGOs from home, we recommend bringing already-built creations or figures in a zip lock bag labeled with your child's name. Your child must take personal responsibility for any LEGOs brought from home. The Museum cannot take responsibility for LEGOs brought from home.

BEHAVIOR MANAGEMENT: Our goal is for you and your child(ren) to have a safe, fun, and meaningful experience at the Schulz Museum. We are committed to working with every child and will do all we can to help them have a good experience. However, we reserve the right to remove a child from class if their behavior becomes disruptive and jeopardizes the experience of other children. *If your child has a potential behavior problem of which we should be aware, please let us know.*

ABSENCES: Please call us if your child will be missing class for any reason. We often delay the start of class until all children are present, so it is helpful to know if your child will not be attending.

SPECIAL NEEDS AND MEDICATION: *Please inform us in advance if your child has any special needs so we can best serve them.* If your child has medical needs which require that medicine be taken or kept in the classroom, the Museum requires a signed

copy of the Museum's Authorization Form, which must be filled out completely by the child's doctor and parent(s)/guardian(s). The Museum also requires a signed copy of the Museum's "Release and Waiver of Liability for Administering Medications." If you need these forms, you can download them from our website or call to request them.

LOST AND FOUND: Items left behind in classes will be kept in the classroom for the week of camp. At the end of each camp, left-behind items will be moved to the front desk of the Schulz Museum, where they can be picked up 11:00 am–5:00 pm daily. All items left in the lost and found two weeks after camp sessions end will be donated to a local non-profit organization.

REFUND AND CANCELLATION POLICY: Refunds are available for camps cancelled with more than a 7-day notice **EXCEPT FOR SUMMER CAMPS.**

- For summer camps, a \$35.00 fee *per registrant* per camp will be charged for any cancellation made after May 20 and up to 3 business days before the camp start date. Transfers to an alternate camp are available up to 3 business days before the camp start date. **No refunds or transfers are available within 3 business days of any camp start date.**
- For all other camps, a \$10.00 fee *per registrant* per camp will be charged for cancellations made between 7 and 3 days before the start date. Transfers to an alternate and similar camp are allowed. **No refunds or transfers are available within 3 business days of any camp or program start date.**

TAX ID NUMBER: The Charles M. Schulz Museum's camps are educational programs and not childcare as defined by the State of California. Our TAX ID # is 68-0422370.



Our goal is to provide a safe, fun, and meaningful experience at the Schulz Museum. Please call us with any questions. We look forward to creating a great experience for you and your child(ren)!

Charles M. Schulz Museum
2301 Hardies Lane
Santa Rosa, CA 95403
707-284-1272
education@schulzmuseum.org
Tax ID#: 68-0422370